

To: All Members of the EXECUTIVE

When calling please ask for:

Fiona Cameron, Democratic Services
Manager & Deputy Monitoring Officer

Policy and Governance

E-mail: fiona.cameron@waverley.gov.uk

Direct line: 01483 523226

Calls may be recorded for training or monitoring

Date: 28 August 2020

Membership of the Executive

Cllr John Ward (Chairman)
Cllr Paul Follows (Vice Chairman)
Cllr David Beaman
Cllr Peter Clark
Cllr Andy MacLeod

Cllr Mark Merryweather
Cllr Nick Palmer
Cllr Anne-Marie Rosoman
Cllr Liz Townsend
Cllr Steve Williams

Dear Councillors

A meeting of the EXECUTIVE will be held as follows:

DATE: TUESDAY, 8 SEPTEMBER 2020

TIME: 6.00 PM

PLACE: ZOOM MEETING

The Agenda for the Meeting is set out below.

The meeting can be viewed remotely in accordance with the provisions of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations, via the Council's YouTube page.

Yours sincerely

ROBIN TAYLOR
Head of Policy and Governance

Agendas are available to download from Waverley's website (www.waverley.gov.uk/committees), where you can also subscribe to updates to receive information via email regarding arrangements for particular committee meetings.

Alternatively, agendas may be downloaded to a mobile device via the free Modern.Gov app, available for iPad, Android, Windows and Kindle Fire.

Most of our publications can be provided in alternative formats. For an audio version, large print, text only or a translated copy of this publication, please contact committees@waverley.gov.uk or call 01483 523351.

This meeting will be webcast and can be viewed by visiting www.waverley.gov.uk/committees

NOTES FOR MEMBERS

Contact Officers are shown at the end of each report and members are welcome to raise questions, make observations etc. in advance of the meeting with the appropriate officer.

Prior to the commencement of the meeting, the Leader, Deputy Leader or an appropriate Portfolio Holder to respond to any informal questions from members of the public, for a maximum of 15 minutes.

[Questions will be taken in the order in which questioners register with the Democratic Services Officer on committees@waverley.gov.uk by midday on Tuesday 8 September, to be sent details of how to join the Zoom meeting. When read out, each question must be concluded within 2 minutes. In the event that it is not possible to give a verbal response, a written response will be provided following the meeting.]

AGENDA

1. **MINUTES**

To confirm the Minutes of the Meeting held on 28 July 2020.

2. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

3. **DECLARATIONS OF INTERESTS**

To receive from members, declarations of interest in relation to any items included on the agenda for this meeting, in accordance with the Waverley Code of Local Government Conduct.

4. **QUESTIONS FROM MEMBERS OF THE PUBLIC**

The Chairman to respond to any questions received from members of the public for which notice has been given in accordance with Procedure Rule 10.

The deadline for receipt of questions is 5pm on Tuesday 1 September 2020.

5. QUESTIONS FROM MEMBERS OF THE COUNCIL

The Chairman to respond to any questions received from Members in accordance with Procedure Rule 11.

The deadline for receipt of questions is 5pm on Tuesday 1 September 2020.

6. LEADER'S AND PORTFOLIO HOLDERS' UPDATES

The Leader and Portfolion Holders to report on current issues.

7. LOCAL GOVERNMENT REORGANISATION IN SURREY (Pages 9 - 20)

[Portfolio Holder: Councillor John Ward]

[Wards Affected: Not applicable]

The purpose of this report is to update the Executive, councillors and the public on progress since the Council resolution of 22 July 2020, and to allocate a budget for the collaborative work across Surrey district and borough councils on local government reorganisation.

Recommendation

It is recommended that the Executive:

1. Notes the progress in exploring local government opportunities in Surrey, and

2. Allocates a budget of a further £20,000 to support preparatory work for a unitary council proposal taking the total to £30,000.

8. FINANCE MONITORING 2020/21 (Pages 21 - 28)

[Portfolio Holder: Councillor Mark Merryweather]

[Wards Affected: Not applicable]

Council approval of the contingency budget in August included a commitment regularly to report progress. This report considers the forecast outturn based upon information to the end of August.

The report also includes other financial matters such as an update on the government's Sales, Fees and Charges Covid impact compensation scheme, and a note on the delegated budget carry forward approvals by the Chief Finance Officer.

Recommendation

That the Executive notes the detail contained within this report in relation to budget carry forward.

9. CLIMATE CHANGE FUND - BUDGET ALLOCATION (Pages 29 - 36)
[Portfolio Holder: Councillor Steve Williams]
[Wards Affected: Not applicable]

To seek approval of the main budget headings to allocate the £200k Climate Emergency Fund set aside in the 2020/21 budget to enable delivery of the Action Plan.

Recommendation

It is recommended that the Executive approves the budget headings identified in Annexe 1 to be funded from the climate change earmarked reserve.

10. SERVICE LEVEL AGREEMENTS, 2020-2021 - VARIATION IN FUNDING TO SOME PARTNER ORGANISATIONS (Pages 37 - 44)
[Portfolio Holder: Councillor David Beaman]
[Wards Affected: Not applicable]

The purpose of this report is to seek approval for the possible variation of Service Level Agreement (SLA) funding to some of the 12 funded voluntary sector partner organisations supported under this arrangement. This is for the second half of the final year of their 3-year funding arrangements, 1 October 2020 to 31 March 2021, as a result of the impact of COVID-19 on their operations.

Recommendation

It is recommended that the Executive notes the impact of COVID-19 on the funded organisations and approves the proposed changes in changes in funding for the final half of this year, 1 October 2020 to 31 March 2021, as set out in the Exempt Annexe.

11. OCKFORD RIDGE, GODALMING SITE B - VIREMENT REQUEST (Pages 45 - 50)
[Portfolio Holder: Councillor Anne-Marie Rosoman]
[Wards Affected: Godalming Central and Ockford]

The Council is delivering a programme of new and refurbished affordable housing on its Ockford Ridge estate in Godalming. This scheme includes redevelopment of 6 sites and refurbishment of the remaining stock, to provide modernised and new build affordable homes for local people.

The purpose of this report is to seek Executive approval to a capital budget virement, under the provisions within the Financial Regulations, to transfer a budget from Site A to Site B of the approved Ockford Ridge projects and reprofile the budget for Site B.

Recommendation

It is recommended that the Executive approves the virement of £559,468 from the approved capital budget for Ockford Ridge Site A to the project to deliver Site B.

12. LEISURE CENTRE INVESTMENTS UPDATE (Pages 51 - 56)
[Portfolio Holder: Councillor Liz Townsend]

On 17 July 2018, Council agreed a capital budget of £3.22m to fund improvements to the Farnham and Godalming leisure centres, subject to negotiation with Places for People (now Places Leisure) on future management fee payments. Council also agreed to enter into appropriate lease and/or contractual arrangements to enable an extension to the car park at Godalming Leisure Centre; and, committed to a multi-million pound investment in leisure facilities in Cranleigh and agreed that officers begin a detailed consultation, with the support of external consultants, to identify a potential location for the Cranleigh Leisure Centre.

This report provides an update on the Leisure Centre investment programme in the context of the impact of the Covid-19 pandemic on the operations of Places Leisure.

Recommendation

It is recommended that the Executive:

- 1. Notes that the investment in improvements in the facilities at Godalming and Farnham Leisure Centres are not being progressed;**
- 2. Agrees that Officers progress with obtaining the Secretary of State's approval, in partnership with Surrey County Council, for the disposal of an area of land at Broadwater School in Godalming to enable the development at Godalming Leisure Centre to recommence in the future; and,**
- 3. Agrees that the multi-million pound leisure investment project in Cranleigh continues at present but will be part of the Recovery Change & Transformation review of all corporate projects.**

13. ADOPTING A CONSISTENT APPROACH ON EVENTS DURING THE COVID-19 PANDEMIC (Pages 57 - 68)
[Portfolio Holders: Councillor Nick Palmer, Councillor Anne-Marie Rosoman, Councillor Liz Townsend]
[Wards Affected: Not applicable]

To seek approval of the proposed approach for dealing with events in Waverley during the Covid-19 pandemic in order to minimise the risks of spread of infection and outbreaks in the borough.

Recommendation

It is recommended that the following approach be adopted with respect to events in Waverley during the Covid-19 pandemic.

- a. That gatherings of up to 30 people be permitted in accordance with the current Government guidelines.**
- b. That gatherings of more than 30 people are only permitted if they;**
 - i. are in line with the requirements of The Health Protection**

(Coronavirus, Restrictions) (England) (No. 2) Regulations 2020, which include a risk assessment demonstrating that the organiser has taken all reasonable measures to limit the risk of transmission of the coronavirus and following sector specific guidance;

- ii have satisfactory arrangements for complying with track and trace requirements; and,**
- iii have satisfactorily complied with and signed off the Surrey checklist (see attached checklist version 4 developed by SCC Public Health), which is under regular review.**

c. That where an event proposal is not considered to meet the requirements of The Health Protection (Coronavirus, Restrictions) (England) (No. 2) Regulations 2020, it will be referred to Surrey County Council's Director of Public Health to consider whether the event would pose serious and imminent threat to health relating to coronavirus transmission.

d. That in view of the likely difficulties in implementing infection mitigation and prevention measures at certain types of event that these would not generally be supported whilst the current restrictions are in place and the Covid-19 pandemic exists. Such events include bonfires, firework displays and beer festivals.

e. That because of the rapidly changing backdrop to the pandemic and frequent changes to the legislation and guidance relating to it, the Head of Environmental and Regulatory Services be given delegated authority to amend the approach to events after consultation with the Leader, Deputy Leader and relevant Portfolio Holders.

14. PROPERTY MATTER - ELSTEAD VILLAGE GREEN - GRANT OF NEW 125 YEAR LEASE TO ELSTEAD PARISH COUNCIL (Pages 69 - 76)

[Wards Affected: Elstead and Thursley]

This report seeks approval for an asset transfer of Elstead Village Green on a 125 year lease at a peppercorn rent from the Council to Elstead Parish Council.

This will enable the Parish Council to have full control over the local village green and removes Waverley Borough Council from the responsibility and cost for grounds maintenance of that key site.

Recommendation

It is recommended that:

- 1. The leasehold transfer to Elstead Parish Council of Elstead Village Green is approved; and**
- 2. Delegated authority is given to officers to finalise the heads of terms and complete the necessary legal document(s) with the Parish Council with detailed terms and conditions to be agreed by the**

Strategic Director, in consultation with the relevant Portfolio Holder(s).

15. EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation on the motion of the Chairman, if required:

Recommendation

That, pursuant to Procedure Rule 20, and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following item(s) on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during these items, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified at the meeting in the revised Part 1 of Schedule 12A to the Local Government Act 1972.

**For further information or assistance, please telephone
Fiona Cameron, Democratic Services Manager & Deputy Monitoring
Officer, on 01483 523226 or by email at
fiona.cameron@waverley.gov.uk**